



DOWNTOWN PARKING AUTHORITY

**Wednesday, November 20, 2019
4:00 PM**

Due to the declarations of a State of Emergency by the President of the United States, the Governor of Tennessee, and the Mayor of Memphis relating to the COVID-19 Pandemic, the DMA has determined that it is necessary that the meeting be conducted by electronic or other means of communication in order to protect the health, safety and welfare of the public, DMC staff, and DMA board members. This meeting of the DMA was held via Zoom virtual meeting. Board members participated by phone with all materials made available to them as well as the public in advance. Procedures were in place to identify all participants on the call including members of the public and allow for questions and public comment.

BOARD MEMBERS PRESENT: Shanea McKinney, John Golwen, Alvin Crook, and Shara Goldin

BOARD MEMBERS NOT PRESENT: Wayne West, Travis Green and Suzanne Carlson

DMC STAFF PRESENT: Jennifer Oswalt, Brett Roler, Christine Taylor, Penelope Springer, Penelope Huston, Jaske Goff, Debra Streeter, Erik Stevenson and Abe Lueders.

GUESTS PRESENT: James Stokes, Doug Carpenter, James McLaren (Counsel), Brent Paxton, Sylvia Crum and Jack McClesky

Shanea McKinney determined that a quorum was present and called the meeting to order at 4:01 PM. Christine Taylor called roll for board members, staff and attending guest. After reviewing meeting protocols, Chairman McKinney called for approval of the Consideration of Open Meeting Resolution finding that meeting by electronic means of communication is necessary. Alvin Crook made a motion to approve the resolution, John Golwen seconded the motion, after roll call vote, the motion passed unanimously. Chairman McKinney called for approval of the minutes from November 20, 2019 meeting. Shara Goldin motioned to approve the minutes as presented, John Golwen seconded the motion, after roll call vote, the motion passed unanimously.

Shanea McKinney called for agenda item III: Financial Update

Penelope Springer presented the March 2020 financial update.

Shanea McKinney called for agenda item IV: Audit Acceptance

Penelope Springer presented Audit for board acceptance. Shara Goldin made a motion to accept the Audit as presented, John Golwen seconded the motion, after roll call vote, the motion passed unanimously.

Shanea McKinney called for agenda item V: FY21 Budget Presentation

Penelope Springer presented the FY21 DMC Budget request for board approval. John Golwen made a motion to approve the FY21 Budget, Shanea McKinney seconded the motion, after roll call vote, the motion passed unanimously.

Shanea McKinney called for agenda item VI: Parking Study Update

Brett Roler presented the Parking Study Update.

Shanea McKinney called for agenda item VII: Garage Operations

Jaske Goff updated board on garage operations and answered questions from board members.

Shanea McKinney called for agenda item VIII: DMA Priorities Update

Jennifer Oswalt gave an update on DMA activity:

Shanea McKinney called for agenda item IX: Diversity Report

Jaske Goff presented 4th quarter Diversity Report.

Shanea McKinney called for agenda item X: President's Report

President Oswalt updated the board on upcoming Downtown projects.

Shanea McKinney called for agenda item XI: Other Business/Adjournment

Seeing no further business, Shanea McKinney adjourned the meeting.