



To: Downtown Memphis Commission (DMC) Board of Directors
From: DMC Staff
Date: February 28, 2020
RE: DRB Board Member Nominations

The Design Review Board (DRB) is a seven-member board appointed by the Downtown Memphis Commission. The DRB serves to make recommendations regarding regulations with respect to signs and other public and private improvement projects within the Central Business Improvement District (CBID). The DRB reviews applications for all projects receiving financial incentives from the DMC's affiliated agencies, as well as all signage and all public improvements in the CBID.

The DMC Board is responsible for selecting the DRB Chair and appointing new members. Due to expiring terms, two new DRB members are needed at this time. Chair Ray Brown, Vice-Chair Rebecca Conrad, and Ms. Suhair Lauck all have expiring terms.

Staff recommends that the DMC Board take the following actions:

1. Appoint Ms. Joyce Selina Love as new DRB Chair.
2. Move Mr. Rod DeBerry from the Alternate position to a regular membership position.
3. Appoint Ms. Michelle Ye as a regular DRB member.
4. Appoint Mr. Mike Hammond as a regular DRB member.

Staff also recommends holding the Alternate position open at this time. The DMC should fill the position mid-year after staff has had an opportunity to identify any needs or specialized knowledge that may be useful on the Board.

Resumes for Ms. Love, Ms. Ye, and Mr. Hammond are attached. Also attached is a overview of the full DRB membership, positons, terms, & diversity profile.

JOYCE SELINA LOVE, AIA, NOMA, NCARB

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love@designlovestudio.com ■ www.linkedin.com/in/designlove

PROFILE

- Registered Architect & Business Owner
- Board Member of Downtown Memphis Commission Design Review Board
- Member of the Downtown Memphis Commission Anti-Blight Committee
- Multi-Family, Mixed-Use, Residential, Hospitality and Commercial design & project management experience
- Bachelor of Architecture and Bachelor of Interior Architecture
- Skilled with AutoCAD, Adobe Creative Suite, and Microsoft Office Suite
- Working knowledge of Sketch-up & Revit
- Trilingual: English, German & American Sign Language
- 2019 Memphis Business Journal 40 Under 40 Honoree

PROFESSIONAL EXPERIENCE

PROJECT MANAGER SKILLS

- Managed architectural teams on variety types of projects
- Coordinated the work of engineers and consultants for complex projects
- Incorporated the guidelines of EarthCraft (ATL based), Enterprise Green Criteria, and LEED in various building designs & managed the process and documentation for certification.
- Directed the creation of Construction Documents and Specification Manuals
- Ensured Owner satisfaction through constant communication and personal interest
- Facilitated communication between Owner, Contractor, Engineers and Consultants
- Participated and took the lead in several Owner & Architect meetings, as well as Owner, Architect & Contractor meetings.
- Created and adhered to Project Work and Budget Plans
- Conducted Quality Control checks on documents along with "Lessons Learned" sessions for staff development training.

PROJECT COODINATION SKILLS

- Developed project document mock-ups
- Implemented comments and changes into documents brought about from reviews of drawings
- Maintained project directory electronically and hard copies of project files in organized manner
- Reviewed the work of project teammates and engineers
- Effectively converted hand sketches into drawings in AutoCAD
- Designed plans and elevations by hand drawings and computer drawings
- Researched and incorporated applicable codes to various projects
- Cultivated and maintained excellent working rapport with fellow workmates

GRAPHIC PRESENTATION SKILLS

- Developed Color Books as a part of project presentations for exterior and interior applications
- Trained fellow workmates in Adobe Photoshop, Illustrator & InDesign for presentations of projects
- Effectively planned, coordinated, and reviewed exterior color choices of projects
- Rendered plans and elevations for presentation purposes by hand and computer

PROFESSIONAL EMPLOYMENT

Shapiro & Company Architects, P.C., Memphis, Tennessee July 2018 – Current
Project Manager
Project Experience: Multi-Family, Single-Family Residences

Design Love Studio | Freelance Contractor, Memphis, Tennessee Mar 2016 – Current
Owner | Project Manager
Project Experience: Assembly Spaces, Hospitality, Retail Spaces, Residential
Reference Contact: Neeraj Kumar, Design Group Principal

American Sign Language Tutor
Reference Contact: Safari Love, I.Interpret ASL Services Owner, 901.864.2908 (cell)

LLW Architects, Inc., Memphis, Tennessee Mar 2015 – Mar 2016
Project Manager
Project Experience: Hospitality, Retail Spaces
Reference Contact: Leonard Messina, Project Manager

Self+Tucker Architects, Memphis, Tennessee May 2011 – Mar 2015
Project Coordinator & Brand Manager
Project Experience: Multi-Family, Senior Living, Residential Homes, Retail Spaces, Office Spaces
Reference Contact: Juan Self, Principal, 901.261.1505 (work)

Shapiro & Kirsch, LLP, Memphis, Tennessee Jan 2009 – May 2011
Title Curative Specialist
Job Description: Clearing defects from title work in order to allow sale of properties to proceed. Communicate clearly and tactfully with owners, vendors and lenders in potentially high stress situations.
Reference Contact: Jeremy Lipford, Operations Manager, 901.767.5566 (work)

Looney Ricks Kiss Architects Inc., Memphis, Tennessee Aug 2004 – Sept 2008
Junior Project Architect
Project Experience: Condominiums, Apartments, Retail Spaces, Office Spaces, Banks
Reference Contact: Victor Buchholz, Studio Director, 901.521.1440 (work)

2WR/HolmesWilkins Architects (now JMR+H Architecture), Alabama Summer 2001 & 2002
Intern Architect
Project Experience: Retail Spaces, Correctional Facilities, Judicial Buildings

EDUCATION

B ARCH & B IAR, AUBURN UNIVERSITY, Auburn, Alabama Fall 1999 – Spring 2004
Point of Interest: Awarded 2nd Place - Thesis Competition
Thesis Theme: *Quilting in Architecture*

TESOL Certificate & SLAM Certificate, Canadian Institute of English Spring 2014
Point of Interest: *TESOL (Teaching English as a Second Language)*
SLAM (Second Language Acquisition Methodology)

MICHELLE YE PLA, ASLA, CLARB

Senior Associate, Landscape Architect, Planner

Michelle Ye is a professional Landscape Architect and Senior Associate at Dalhoff Thomas design|studio. Her expertise in planning, art, and horticulture are integrated into her practice of Landscape Architecture. From large-scale master planning to detailed design, she is committed to high-quality work that delights clients, serves intended users, and is sensitive to the context of the site. Her professional experience includes planning and design of public spaces, neighborhoods, mixed-use centers, and senior living communities.

Employment

- 2016 – Present: Dalhoff Thomas design|studio, Memphis, TN, Associate Landscape Architect
- 2016: North Carolina State University, Raleigh, NC, Design+Build Research Assistant
- 2015: Charlotte City Center Partners, Charlotte, NC, Planning & Development Intern
- 2015: Hillsborough Street Community Service Corporation, Raleigh, NC, Transportation Intern

Affiliations

- American Society of Landscape Architects (ASLA), Associate Member
- Tennessee Chapter of the American Society of Landscape Architects (TNASLA), Executive Committee
- Urban Land Institute (ULI), Associate Member
- Council of Landscape Architectural Registration Boards (CLARB), Member

Active Registrations

- State of Tennessee, Landscape Architect #1140
- State of Mississippi, Landscape Architect #708

Education

- 2016: North Carolina State University, Bachelor of Landscape Architecture, Summa Cum Laude, Minors in Horticulture and Mathematics

Project Experience:

- The Edge District Ravine, Memphis, TN
- Memphis 3.0 Raleigh Crosswalk Improvements, Memphis, TN
- Memphis 3.0 Urban Design and Public Art Consultant, Memphis, TN
- Parkside Planned Development, Memphis, TN
- Treadwell Elementary Nature Playground, Memphis, TN
- White Station High School Community Court, Memphis, TN
- Bartlett High School, Bartlett, TN
- Farms at Bailey Station, Collierville, TN
- Storypoint Senior Living, Collierville, TN
- Germantown Performing Arts Center, Germantown, TN
- Big Creek Resilience, Millington, TN
- Form-Based Code, Wilson, AR
- Landmark Lifestyles Senior Living, Ridgeland, MS
- Cornerstone Park, Starkville, MS
- The Vista, Starkville, MS
- Gateway Landing Apartments, Tupelo, MS
- Charlotte Rail Trail Public Art Master Plan, Charlotte, NC
- Uptown Outdoor Cafe Study, Charlotte, NC
- Public Space Plan, Charlotte, NC
- Design+Build Management Plan, Raleigh, NC
- Hillsborough Street Connector Streets Study, Raleigh, NC
- North Carolina Museum of Art Stormwater Pond Management Plan, Raleigh, NC
- Raleigh []space Parklet, Raleigh, NC

MIKE HAMMOND landscape architect



BIO BRIEF

Mike has been instrumental in creating high-quality spaces and places throughout the Mid-South for over 13 years. His landscape architecture and planning experience spans a variety of project types including large to small-scale master planning, site design and planning, urban civic space design, mixed-use developments, and traditional neighborhood developments. Throughout his career, Mike has worked to educate the public and private sectors about the impact that quality, sound, and sustainable landscape architectural design can have on a site, community, and region. His special interests include improving the public realm through landscape architectural design and exploring the historical and cultural aspects needed to create impactful spaces and places. Mike is an active member of the Urban Land Institute Memphis Council where he serves on the management committee, the American Society of Landscape Architects, the Council of Landscape Architectural Registration Boards, and the Mississippi State University Department of Landscape Architecture Advisory Board as the Chair-elect. In his spare time, Mike enjoys travelling, cooking, and volunteering on host committees for great Memphis organizations such as ArtsMemphis, Volunteer Odyssey, and St. Jude/ALSAC.

EDUCATION

2006 **Bachelor of Landscape Architecture**
Mississippi State University

WORK EXPERIENCE

2018 – Present **KIMLEY-HORN & ASSOCIATES** | Memphis, Tennessee
Landscape Architect & Urban Designer | LA+P Practice Leader, Memphis Office

2011 – 2018 **DALHOFF THOMAS DESIGN STUDIO** | Memphis, Tennessee
Landscape Architect & Urban Designer | Project Manager

2006 – 2010 **DALHOFF THOMAS DAWS** | Memphis Tennessee
Landscape Designer & Urban Designer

ORGANIZATIONS

URBAN LAND INSTITUTE, Memphis Council
Council Management Committee

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS, Tennessee Chapter
Professional Member

MISSISSIPPI STATE UNIVERSITY, DEPARTMENT OF LANDSCAPE ARCHITECTURE
Advisory Board, Chair-Elect

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS
Professional Member

CREDENTIALS

PROFESSIONAL LANDSCAPE ARCHITECT – STATE OF TENNESSEE #989

PROFESSIONAL LANDSCAPE ARCHITECT – STATE OF MISSISSIPPI #665

LEED ACCREDITED PROFESSIONAL

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS – Certification #25382

MEMPHIS CENTER CITY COMMISSION DESIGN REVIEW BOARD (DRB)

7 VOTING MEMBERS

The seven (7) member voting board is appointed by the Board of Directors of the Downtown Memphis Commission (DMC). The seven (7) voting members shall include a minimum of two (2) architects, one (1) landscape architect, urban planner, or related design professional, one (1) member of the Downtown Memphis Commission Board of Directors, one (1) Downtown resident, and one (1) Downtown business representative. Each individual voting member of the DRB may simultaneously satisfy up to two (2) of the required categories at any one time.

The Downtown Memphis Commission Board of Directors may also appoint an Alternate to serve on the DRB. The Alternate functions as a regular DRB member in all aspects apart from voting. The Alternate becomes a voting member, and will be counted toward the required quorum, when either a voting member is absent from the meeting or is recused from a particular item.

Non-voting representatives of the Memphis & Shelby County Division of Planning & Development (DPD) and the Memphis Landmarks Commission (MLC) are invited to attend all DRB meetings to serve in an advisory capacity.

(Max. of 2 consecutive 3-year terms)

Term & Position			
Joyce Selina Love, Chair	February 27, 2021 – 2nd Term Architect		
Sheila Urévbu	March 7, 2021 – 1st Term Downtown Business Representative		
Colin McDoniel	December 31, 2021 – 2nd Term Architect		
Michelle Ye	April 1, 2023 – 1st Term Landscape Architect & Urban Planner		
Mike Hammond	April 1, 2023 – 1st Term Landscape Architect & Urban Planner		
Deni Reilly	DMC Representative Downtown Resident & Business Representative		
Roderick DeBerry	February 27, 2021 – 2nd Term Business Representative		
Open	Alternate		
Brett Ragsdale	Memphis/Shelby County DPD Non-Voting Representative		
Open	Memphis Landmarks Commission Non-Voting Representative		
DRB Member Diversity Profile	71% MWBE	57% MBE	57%WBE