



**MINUTES OF THE  
MEMPHIS CENTER CITY DEVELOPMENT CORPORATION  
114 North Main Street  
Memphis, TN 38103**

**Wednesday, April 20, 2022**

**Board Members Present (via conference):** Michael Chance, Tanja Mitchell, Kevin Brewer, and Anton Mack

**Board Members Absent:** Julie Lansky, Carl Person, Benjamin Orgel, Elizabeth Low, and Demar Roberts

**DMC Staff Present:** Paul Young, Christine Taylor, Brett Roler, Penelope Springer, Penelope Huston, Katie Koleini, Lauren Bermudez, Abram Lueders, and Sam Caldwell

**Guests:** Charles Carpenter (Legal Counsel), Fabian Matthews

Acting Chairman, Paul Young called the meeting to order at 9:03 A.M. Christine Taylor called roll for attending board members. Quorum was not confirmed, so moving forward each item will be heard, but will be voted on at next scheduled meeting.

**Agenda Item III: Financial Report**

Penelope Springer reported that March financials are still waiting to be finalized and will be presented at the next meeting.

**Agenda Item V: Exterior Improvement Grant Request – Spotlight Productions**

**EIG Grant Request – Spotlight Productions**

Katie Koleini presented the grant request for Spotlight Productions located at 649 North Second Street for an amount up to \$40,000. Spotlight Productions is a full-service, award-winning video and new media production company. Spotlight Productions was founded in 1999 and is a Certified Minority Business Enterprise. Spotlight Productions produces marketing and sales videos, corporate videos, public service announcements, television shows, and music videos. The building is located in Uptown on the north west corner of Looney Avenue and North 2nd Street. The applicant received a \$5,000 Downtown Predevelopment Assistance Grant from the DMC in February of 2022 to work with Self-Tucker Architects on schematic designs. The applicant is ready to move forward with exterior building repairs including tuck-point and masonry repair, new exterior lighting, landscaping, and the addition of a steel and LED art component. Applicant Fabian Matthews made a few brief comments and was present to answer board questions and concerns. Board member Tanja Mitchell thanked Mr. Matthews for being a community partner and was echoed by Paul Young. As noted earlier, we are unable to vote due to lack of quorum, but will be voted on at the next CCDC meeting.

**Agenda Item IV: Liberty Bank Loan for 114 North Main Tower**

Charles Carpenter presented the resolution for modification of structure for the Liberty Bank Loan for 114 North Main Street. The modification will allow a restructuring of the Loan and eliminating the Corporation as a party to the transaction Charles Carpenter answer board questions. Th

**Agenda Item VI: President's Report**

Paul Young gave brief board update on upcoming board tour and the approaching budget season. He also invited board members to the Memphis Grizzlies watch party.

**Agenda Item VII: Adjournment**

Seeing no further business, the meeting was adjourned.