



**DOWNTOWN MOBILITY AUTHORITY
MINUTES**

**Tuesday, March 15, 2023
4:00 PM**

BOARD MEMBERS PRESENT: Elliott Embry, Shanea McKinney, Travis Green, Wayne West, Alvin Crook, and Queen Keskesa

BOARD MEMBERS NOT PRESENT:

DMC STAFF PRESENT: Paul Young, Brett Roler, Christine Taylor, Penelope Springer, Penelope Huston, Jaske Goff, Lauren Bermudez, Katie Flynn, and Abe Lueders.

GUESTS PRESENT: James McLaren (Counsel), James Stokes, Joe Kent, and Rob Moore (Daily Memphian).

Elliott Embry determined that a quorum was present and called the meeting to order at 4:00 PM. Christine Taylor called roll for board members to confirm quorum. After reviewing meeting protocols, Chairman Embry called for approval of the minutes from January 15, 2023, and January 25, 2023, meeting. Travis Green motioned to approve the minutes as presented, Wayne West seconded the motion, after roll call vote, the motion passed unanimously.

Elliott Embry called for agenda item III: Financial Update

Penelope Springer presented the financial report, including garage performance,

Elliott Embry called for agenda item IV: Parking Facilities Assessment and Recommendation Plan

Lauren Bermudez presented the Parking Facilities Assessment and Recommendation Plan. The DMC staff advertised a Request for Qualifications (RFQ) to understand the type of consultant team, budget expectations, and potential scope of work needed to conduct a Parking Facility Assessment. This assessment would be used to create a multi-garage maintenance study and include a prioritization action plan for completing time-sensitive repairs and on-going annual maintenance, while also identify ways to increase curb appeal and maximize mobility options. The staff recommends that the DMA authorize President Paul Young to enter into a contract with THA Consulting to complete a parking assessment review and repair recommendation plan for five parking facilities. Information from this assessment will position the DMA to understand the maintenance needs of these facilities, helping extend the life of the existing Downtown parking supply. staff recommends moving forward with this project and working with THA, LRK, and Chad Stewart Associates to complete the assessment. THA, a nationally certified WBE, are specialists in parking planning, design, construction, and renovation and LRK and Chad Stewart worked on the Mobility Center design.

Elliott Embry called for agenda item V: Downtown Mobility Center EV-Charging Plan

Lauren Bermudez presented the Downtown Mobility Center EV-Charging Plan. DMA policy recommends that at least 5 percent of the available parking spaces at any new DMA-affiliated parking facility be built as "EV-ready". The Downtown Mobility Center has four initial parking spaces ready for installation with Level 2 chargers for public use. Conduit is installed for EV-

charging capacity at another 48 of the 960 total parking spaces, meeting the 5 percent EV-ready recommendation requirements. The DMC Staff recommends the DMA accept the proposal from Blink Charging to provide two dual 19.2kW 80A Level-2 chargers at four parking spaces for the Downtown Mobility Authority. Pending DMA Board approval, the Staff will finalize the contract terms with Blink.

Elliott Embry called for agenda item VI: President's Report

Paul Young gave a brief update.

Elliott Embry called for agenda item VII: Other Business/Adjournment

Seeing no further business, Elliott Embry adjourned the meeting.